

# Getting married at voco Oxford Spires



## Civil Ceremonies

Say 'I do' in style at voco Oxford Spires Hotel!

### Cathedral Suite


Flooded with natural light, this modern space with its neutral colours can be separated into four different sizes to suit your guest numbers. Holding up to 150 people for a ceremony, it is perfect for intimate and romantic ceremonies or more elaborate celebrations.

The ceremony hire is inclusive of your selected ceremony suite, use of either our Red or Cream aisle runner and access to our music system to play your wedding ceremony music. The Civil Ceremony is a legal requirement, and the registrar will speak directly with you both, prior to and on the morning of your wedding day. You will need to book your registers directly.

### Registrar's Details

Oxfordshire Registry Office  
1 Tidmarsh Lane  
Oxford  
OX1 1NS  
Tel: 0345 241 2489





# Getting married at voco Oxford Spires



## Elegance

### Wedding Breakfast and Evening Reception Suite Hire

Wedding suite for your wedding breakfast & evening reception until midnight

#### Arrival Drink

Welcome glass of Prosecco

#### Canapes

Choice of 3 canapes served with the Drinks reception

#### Wedding Breakfast

A delicious three course meal followed by coffee with petit fours.

#### Wine

Half a bottle of house wine per person

#### Toast Drink

A Glass of prosecco with the speeches

#### Table Dressing

White Linen & Napkins to dress the tables

#### Cake Stand & Knife

#### Toastmaster

A professional London Guild Toastmaster to announce the formalities

#### Evening Buffet

A choice of 6 items from our traditional buffet menu

#### Hire of Chivari Chairs

#### DJ and Disco for the Evening Reception

Resident DJ until midnight for your evening celebration

#### Honeymoon Suite

Honeymoon suite on the evening of your wedding

#### Wedding Team

A dedicated wedding team will offer guidance throughout the planning process including a menu tasting in the run up to the big day.

On the day

Co-Ordination is also included.

## Enchanted

### Wedding Breakfast and Evening Reception Suite Hire

Wedding suite for your wedding breakfast & evening reception until midnight

#### Arrival Drink

Welcome glass of Champagne

#### Canapes

Choice of 5 canapes served with the Drinks reception

#### Wedding Breakfast

A delicious three course meal followed by coffee with petit fours.

#### Wine

Half a bottle of house wine per person

#### Toast Drink

A Glass of Champagne with the speeches

#### Table Dressing

White Linen & Napkins to dress the tables

#### Cake Stand & Knife

#### Toastmaster

A professional London Guild Toastmaster to announce the formalities

#### Evening Buffet

Choose between our sizzling BBQ menu or mezze platters

#### Hire of Chivari Chairs

#### DJ and Disco for the Evening Reception

Resident DJ until midnight for your evening celebration

#### Honeymoon Suite

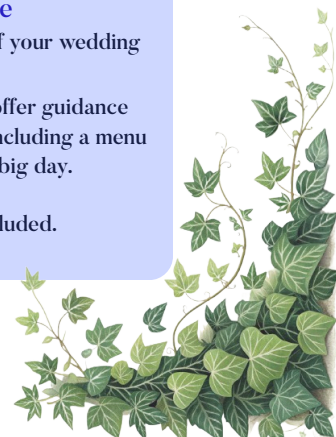
Honeymoon suite on the evening of your wedding


#### Wedding Team

A dedicated wedding team will offer guidance throughout the planning process including a menu tasting in the run up to the big day.

On the day

Co-Ordination is also included.





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## 2026 Pricing

Elegance: £160.00 per person  
Enchanted: £178.00 per person

Additional Evening Guests

Elegance: £30.00 per person  
Enchanted: £35.00 per person

## 2027 Pricing

Elegance: £166.00 per person  
Enchanted: £184.00 per person

Additional Evening Guests

Elegance: £30.00 per person  
Enchanted: £35.00 per person

## Accommodation

With 181 stylish rooms to choose from, you and your guests will feel right at home at voco Oxford Spires. Our venue is only a short walk from the city centre and is located next to the River Thames

We can offer wedding preferential guaranteed rates for 15 rooms for your guests stay:

**Double Rooms £200.00 for double occupancy | per night B&B**

**Single Rooms £200.00 for single occupancy | per night B&B**

As a resident of voco Oxford Spires, you will have access to our heated indoor pool, spa, sauna, jacuzzi and steam room.

\*Subject to availability


**Ceremony Room Hire @ £550.00**

There is no substitute for seeing the venue first-hand and we would like to take this opportunity to invite you to the hotel for a personal consultation and to discuss your plans and ideas.

We are happy to look at a Bespoke Package with you.

Contact our Wedding Team directly to book your appointment.  
[spires.weddings@ihg.com](mailto:spires.weddings@ihg.com)





# Getting married at voco Oxford Spires



## Terms and Conditions

### Minimum Spend Requirements

We ask for a minimum number of 50 Adult Day Guests. This is based on adults that are attending the day and evening (including the wedding breakfast). If you are looking to have less guests than this minimum requirement, a supplement charge may be applicable. However, we are happy to look at alternative dates for you.

### Payment Schedule

To book and confirm your wedding with voco Oxford Spires, we will require a signed contract between both the couple and the hotel. This contract will state all details of your wedding including your minimum numbers and function spaces booked. After this, a non-refundable and non-transferable deposit of £1000.00 is required.

Initial Deposit = £1000.00

3 months prior to wedding date = 50% of remaining minimum spend agreed on your contract

4 weeks prior to wedding date = Final balance plus any extras agreed

### Accommodation Notes

Unless otherwise agreed, 15 x standard bedrooms will be placed on an allocation basis for your guests at a preferential rate inclusive of bed and breakfast. It is up to guests to call the hotel directly on 01865 324 300 to book the bedrooms themselves.


They will need to state the date of the wedding and the name of the couple, your wedding coordinator can also give you a code to quote if required.

A credit/debit card will be required to secure any bedrooms. Cancellation is free of charge right up until 2pm the day prior to arrival. Any unsold bedrooms from the above allocation will be released back into the system 6 weeks prior to the wedding.

### Additional Notes

It is the responsibility of the couple to book and pay the registrars directly if booking a civil ceremony at the hotel, please contact the Oxfordshire Registry Office to book your legal ceremony.





# Getting married at voco Oxford Spires

## Frequently Asked Questions

### Is the venue licensed for a Civil Ceremony?

We have several spaces which are fully licensed by the Oxfordshire Registry office for you to hold your ceremony. It's a great advantage to have everything under one roof. All you need to do is contact the Oxfordshire registry office to book your date, time & registrar who will conduct your legal ceremony. If you wish to hold a ceremony with a celebrant, then we are more than happy to also accommodate this.

### How long can I provisionally hold a date for?

It is important that you do not feel rushed into booking your date and we appreciate it may involve discussions with other family members. We are happy to hold a date for 2 weeks without a deposit to give you time to make such an important decision.

### Is confetti permitted?

Definitely! Your guests are welcome to throw bio-degradable or petal confetti outside. Unfortunately, confetti is not permitted inside the venue. There are many other amazing ideas to create unique photo's such as dry ice effects so please talk to us about any of your ideas so we can work them through with you.

### Are fireworks permitted?

Due to the venue's surroundings of wildlife & residents, we do not currently allow fireworks.

### Is external catering an option?

You are more than welcome to provide your wedding cake, but all other food & refreshments will be provided by our own amazing teams. Your cake maker will need to provide a list of allergens against all ingredients.

### What time will our evening reception finish?

On Fridays & Saturdays, the private bar & music will finish at either Midnight or 12.30. On any other night the curfew is midnight. However, at the discretion of the duty manager, the main hotel bar is open for you to carry on the celebrations (available to in house guests only).

### Are there any décor restrictions?

Naked flames are not permitted but LED candles offer an excellent alternative. For any décor at height, an external supplier with public liability insurance will have to be on hand to do this. The day before your wedding, you are welcome to leave any little extras with us such as gifts & favours. Our team will happily set these out for you on the day of your wedding.

### Do you have a list of trusted suppliers?

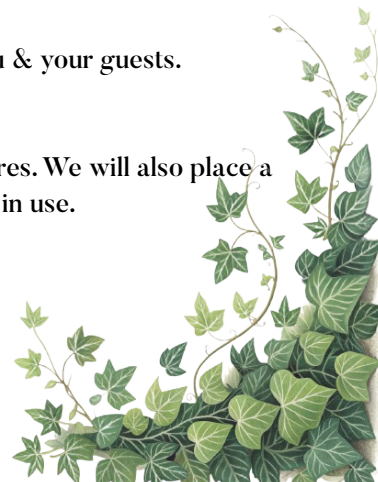
We have built a great relationship with a team of trusted suppliers such as venue stylists & photographers. You are welcome to use these suppliers or contact your own. Keep a supplier contact list as we will get in touch with all your suppliers a few weeks before your date to arrange set up times etc.


### How much parking space is available?

We have more than 150 complimentary parking spaces, so plenty of space for you & your guests.

### Are drones permitted?

Absolutely! We have to check their licencing and insurance, but these are normal procedures. We will also place a public notice in our reception area to advise hotel guests that a drone is in use.





# Getting married at voco Oxford Spires

## Frequently Asked Questions

### What happens to our belongings at the end of the night?

Once your wedding day has drawn to a close, our team will safely store any belongings from the room overnight for you to collect the following morning. There's no hurry though make sure you enjoy your breakfast & say your goodbyes first.

### Do you cater for dietary requirements?

Of course! We will usually take the menu you have chosen and work with our Head Chef to adapt this to suit any dietary requirement, if this is not possible, we will offer an alternative. You will have the opportunity to have a full Menu Tasting with us and try the wines included in the package

### Which furniture & tableware is included as standard?

We include in all our packages everything from the tables & chairs to the glassware, crockery & cutlery. We also provide complimentary use of a cake stand, knife, sound system & easels

### Does the venue have disabled access?

Yes. Most of our function spaces and bedrooms are on the ground floor. We also have 2 accessible toilets at either end of the hotel as well as 4 accessible bedrooms.

### Is there space to get ready in on the morning of the wedding?

If you wish to stay with us the night before your wedding, we will make sure to allocate you the best room to use on the morning of the wedding to get ready in. No need to check out by 11 as you can keep the room until you are ready to start the ceremony or leave for the church. We will also move your packed luggage over to the Wedding Suite for you.





# Spring/Summer Menu

## Starters

Asian Style Chicken in Hoisin Plum sauce, Crispy Chinese pancake, baby coriander  
Smoked salmon, Horseradish Chantilly, lemon, caper berries, melba toast  
Pressed duck, fruit chutney, Melba toast  
Pork pate with mandarin jelly, spiced fruit chutney and toasted sourdough  
Prawn cocktail, avocado, cherry tomato, keta caviar  
Caprese salad, Buffalo mozzarella, Heritage tomato & pesto dressing. (V)  
Sautéed woodland mushrooms in a light pastry box, tarragon and truffle oil (VE)  
Piquillo pepper stuffed saffron quinoa salad, beetroot carpaccio (VE)

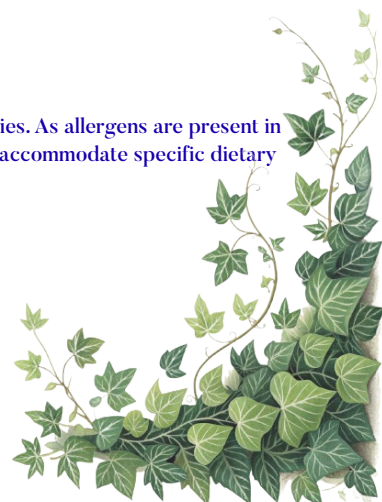
## Mains

Pancetta wrapped chicken, sweet potato mash, shallot & thyme jus  
Confit duck leg, potato gratin, plum jus  
Pan Fried Hake fillet, crusted new potatoes, Maltese sauce  
Pan fried seabass, potato anna, saffron Beurre blanc  
Pressed feather blade of beef, fondant potato, Yorkshire pudding, red wine jus  
Wild mushroom and English peas risotto (VE)  
Spinach and Ricotta cannelloni (V)  
Saffron baked cauliflower, sesame crusted tofu, Satay sauce (VE)

## Dessert

Mini Lemon cheesecake, fruit berries and honeycomb  
Raspberry Bakewell tart, clotted cream  
Eton Mess, mango sorbet  
Peach posset, raspberry sorbet  
Classic Vanilla crème Brulee, shortbread  
Vanilla Pannacotta with coconut milk, berries, fruit sauce. (VE)  
Chocolate and Orange tart, Chocolate sauce (VE)  
Apple and rhubarb crumble, custard

Detailed specific dish information on allergens is available on request. Please advise us before ordering if you have any allergies. As allergens are present in our kitchen therefore we cannot guarantee that trace elements will not be found. Some dishes may be able to be modified to accommodate specific dietary requirements.





# Autumn/Winter Menu

## Starters

Mushroom and tarragon soup. (VE)  
Chicken Liver Parfait, brioche and fruit chutney  
Ham hock terrine, Piccalilli, apple chutney, sourdough crisp  
Smoked mackerel pate, pickled cucumber, fennel jelly, sourdough croutons  
Ballotine of smoked Salmon with chevre herb cheese, pea and broccoli puree, balsamic pearls  
Wild Mushroom bruschetta, toasted focaccia, Herb oil (VE)  
Ash and goat cheese mousse, heritage beetroot, beetroot texture, beetroot crouto  
Hummus and roasted red pepper, Pitta bread, olives (VE)

## Mains

Supreme of chicken, dauphinoise potatoes, wild mushroom fricassee  
Pulled pork and pig cheeks, black pudding mash, roasted apple, cider and thyme jus  
Baked salmon fillet, citrus crusted new potato, Hollandaise sauce  
Pressed beef brisket, fondant potato, Yorkshire Pudding, garlic and thyme jus  
Pressed lamb shoulder, potato and cheese gratin, red cabbage puree, red wine jus  
Baked half aubergine stuffed ratatouille and vegan feta cheese (VE)  
Mushroom Bourguignon Pie, creamy mash, vegetables jus (VE)  
Sautéed gnocchi, chargrilled vegetables and basil oil (VE)

## Dessert

Chocolate mousse, chocolate sponge, chocolate ice cream  
Profiteroles, Crème pâtisserie, white & dark chocolate sauce  
Raspberry Bakewell Tart, Raspberry Sorbet (VE)  
Lemon tart, Raspberry sorbet  
Apple and cinnamon, crumble, custard  
Sticky toffee pudding, warm vanilla ice cream  
Vanilla cheesecake, fruit compote  
Chocolate Brownie, vegan vanilla ice cream (VE)

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## Canapes

Chicken Liver Parfait, Melba Toast and Red Onion Marmalade  
Cream Cheese and Smoked Salmon Roulade  
Red Pepper and Goats Cheese Crostini (V)  
Broccoli and Oxford Blue en Croute (V)  
Parma Ham and Olive Skewer  
Beef and Horseradish Yorkshire Pudding  
Wild mushroom, crostini truffle oil (VE)  
Marinated Chicken Skewers  
Gruyere Cheese and Herb Choux Bun (V)

## Traditional Buffet

Please select 6 items

Assorted Sandwiches

Mixed Vol-au-Vents

Sausage Rolls with Pickle

Pitta Breads with Roasted Vegetables & Mint Yoghurt (VE)

Fish and Chips with Tartare Sauce

Pizza with Assorted Toppings

Vegetable Spring Rolls & Samosas (VE)

Mini Meatballs with Mustard Sauce

Breaded Mushrooms with Garlic Mayonnaise (V)

BBQ Chicken Wings

## Sizzling BBQ

Angus Beef Burgers // American Style Hot Dogs // Classic Buns & Garnish

Marinated Chicken Strips // Mushroom, Pepper, Onion, Tomato & Courgette Kebabs

Selection of Salads and all accompaniments

## Mezze Platters

Cheeses // Breads // Pickles // Chutneys // Pork Pies // Cold Cuts // Olives and Dips // Fruit Platters // Pasta Salad // Moroccan Cous Cous // Hummus

## Pizzas

Various toppings

## Hog Roast

Selection of salads and all accompaniments

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# Sample Wedding Timeline

12:00	Guests arrival
12:15	Meet the Registrars
12:45	Guests seated
13:00	Wedding Ceremony
13:30	Photographs and Confetti
14:00	Drinks Reception and Canapes
15:00	Wedding Breakfast
17:00	Speeches and Toasts
17:30	Tea and Coffee
18:30	Evening Reception
19:00	Cake Cutting and First Dance
21:00	Evening Buffet
0:00	Last Dance and Send Off

